## Workplace Personal Assistant (WPA) Training

## **Personal Care Questions**

Consideration	Answer
What are the personal care	
tasks in which the employee	
needs help?	
Is there training I need for	
this type of personal care?	
this type of personal care:	
How long do each of the care	
tasks take to complete?	
How often is assistance	
needed with each task?	
What supplies or equipment	
is needed to support the	
individual on their job, how	
do they remain available and	
where are they stored?	
What is the individual's	
support schedule?	
When are designated break	
times?	
Other relevant information	